

At Baptist Community Ministries (BCM), our foundation is rooted deeply in Christian values, driving our unwavering commitment to enhancing the physical, mental, spiritual, and social aspects of lives across the greater New Orleans region. Since our inception as Southern Baptist Hospital in 1924, our evolution from a hospital to a dynamic private foundation has touched countless lives.

Today, BCM operates at the intersection of philanthropy, grantmaking, and direct service delivery, leaving an indelible mark on hospitals, churches, and various community institutions. Our commitment lies in directing resources toward initiatives that support the well-being and growth of the communities we serve. Through our Chaplaincy Services, Congregational Wellness, and Grantmaking divisions, BCM continues to honor its faith-based legacy and strong commitment to the Greater New Orleans region.

At BCM, we are more than an organization; we are a trusted community partner dedicated to improving our community. We are looking for dynamic, experienced, and purpose-driven individuals who are committed to advancing BCM's mission and values toward healthier communities and a stronger region.

What we are looking for: Vice President, Grants

The exempt position of Vice President, Grants reports directly to the Chief Operating Officer (COO) and is directly responsible for providing leadership and management to staff for all grant-related functions of the organization.

Principal Duties and Responsibilities:

- Ensure that BCM implements the intent of the Board with fidelity for all grant funding decisions.
- Serve as a member of senior management and participate in the development and implementation of BCM's day-to-day operating and fiscal policies and BCM's long-range plans.
- Interface with grantee partners, community leaders, and local and national funders to build relationships and leverage resources that allow BCM to be a successful change agent in the five-parish service area.

Grants Committee Relations: Provide leadership to grantmaking staff in their interactions with the Grants Committee and ensure a functional partnership between grantmaking staff and Committee members. Assure accurate and timely content to support Grants Committee recommendations and Board decisions.

Strategic Grants: Provide leadership and coordination in the research and development of grantmaking strategies in line with BCM's grantmaking goals and evolving priorities.

Transom Grants: Provide for the screening, assignment, evaluation, and presentation of transom grants to the Grants Committee and the Board and ensure the efficiency and effectiveness of the grantmaking process.

Grants Management: Oversee the personnel and processes involved in ensuring the implementation of all grants awarded by BCM is accomplished in accordance with Board-approved policy applied by grantmaking and grants management staff.

Organizational Management: Manage all grantmaking staff in general accordance with BCM personnel policies and provide for continuous learning and development to assure performance excellence. In addition, model and monitor performance to ensure a standard ethical and principled behavior that aligns with organizational standards.

Public/Community Relations: Represent BCM grantmaking values in all community settings and ensure that all grantmaking staff exhibit a commitment to community service, respect, and cooperation on behalf of BCM's efforts in the community.

Supervision – Direct Reports:

- Program Officer (s)
- Grants Manager(s)

Qualifications:

- Possess a strong desire to work for a faith-based Christian organization and be able to articulate alignment with the Mission of BCM.
- Minimum of a BA or BS, ideally with an MBA, MPA, or related advanced degree.
- At least 10 to 15 years of overall professional experience.
- Prior nonprofit senior leadership executive experience, ideally with a private foundation.
- Significant experience working with Boards and Committees.
- A financially savvy and politically astute leader with the ability to set clear priorities, delegate, and guide investment in people and systems; keen analytic, organization, and problem-solving skills, which support and enable sound strategic planning and decision-making.
- Excellent coalition-building skills with an ability to communicate and work effectively with a variety of internal and external stakeholders; able to achieve consensus amongst differing opinions.
- Outstanding presentation and communication skills and the experience to be an outgoing spokesperson and relationship builder.
- Strong commitment to the professional development of staff; successful track record of recruiting and retaining a diverse team.
- Skilled in personal computer applications, preferably Microsoft Office Suite, and knowledge of BBGM for Windows.
- Strong commitment to the Mission of BCM.
- Preferably residing in the five-parish service area.
- Strong sense of integrity and ethics and commitment to confidentiality.

Those interested in applying for this position should send a cover letter and resume to jobpostings@bcm.org.